

## **Criteria for HECC SLC Review of Concept Sheets and Protocols**

Please comment on the elements noted below, particularly if you have concerns:

1. How feasible are any participant-facing aspects of the proposed research, such as proposing new data collection? What is the time, mental, and/or emotional burden on participants?
2. Is the proposed research investigating a sensitive topic (i.e., stigma, racism, violence, mental health, etc.), and what are ways to protect participants from potential harms?
3. If data was already collected, are there potential limitations to be aware of (i.e., limitations of a survey about a stigmatized topic administered by a person vs a computer, etc.)?
4. What would be the impact of the proposed research on the lives of people living with or affected by HIV?
5. Are there additional co-variates or confounders that should be considered as correlates or alternative explanations for outcomes?
6. Does the background sufficiently consider and contextualize the potential independent or combined influences of social and/or structural determinants of health, if appropriate?
7. If race, sex, and/or gender identity are included as primary exposures or variables to control for, has the author offered appropriate justification and clearly defined the individual, social, or structural variables that they are a proxy for?
8. Do the proposed research aims align with or depart from the lived experiences of community members? Are they reflective of the mission and values of PHACS? What changes could help bridge any potential gaps?
9. Are all subgroups of participants included? If not, are exclusion criteria justified sufficiently?
10. Has the author offered explicit language to describe populations PHACS works with (i.e., avoiding coded language such as “at-risk youth,” and making the specific risk exposure explicit)? What insights or adjustments to language, if any, can the HECC and task force offer?

**Overall comments:**

**Community Task Force Comments (Without Names, Clinical Site Indicated:**

Please give an overall prioritization score using the following criteria (score 1-5, 1 best):

|               |   |
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| HECC Priority | <ul style="list-style-type: none"><li>• What priority have PHACS community members given this topic?</li><li>• Does the proposed work seem feasible from a participant and site staff perspective?</li><li>• What impact will the proposed research have on the lives of people living with or affected by HIV?</li></ul> |
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